



Cloverlea Early Years Parent Information



This pack is information to keep at home.

https://www.cloverlea.org.uk/

Green Lane North, Timperley, Altrincham, WA15 7NQ

cloverleaprim.admin@trafford.gov.uk

0161 980 8338



In this pack you will find:

- How best to contact school
- All about our Class Dojo
- Early years fund information
- School times
- Holiday Dates



These are for your reference throughout your time with Cloverlea Early years.

How to contact School

To report an absence please call the school office on: 0161 980 8338 or directly dojo message the class teacher before 8:45am

To talk to your child's class teacher please be aware that during school hours teachers will be teaching and a message may need to be left for a returned call at a later date.

Alternatively a private message can be sent on Class Dojo directly to your child's class teacher.

Class Dojo

What is it?

Class Dojo is a school communication platform that we use daily to build the relationship between home and school by sharing what is being learned in the classroom. We encourage you to also share children's home experiences here also. This is a private platform that only classmates and teachers can access, it is not a public forum.

How do Laccess this?

You will be invited by your child's class teacher via printout in your pack.

How can I share my child's Wow moments?

You child will have a profile of their own where they can earn rewards from school staff whilst in school and this supports our school values. Through this profile you will be able to upload special moments and achievements to be shared with their class



Cloverlea Nursery and Reception Fundary School

To enhance the learning of the curriculum we ask parents for a voluntary contribution of £1.00 per week, which is payable at the beginning of each half term or if you wish, you can pay the full balance in September when your child starts. You will be informed of the amount due.

The money collected will help buy items such as ingredients to make play dough, or items for cooking, topic enhancements and equipment needed. In the past we have purchased items such a new books or creative resources to enhance the topics and even organized special events and visitors.

Thank you for your support.

Term	Date	Amount
1 st half Autumn term	Monday 4 th September 2023 - Friday 20 th October 2023	£7.00
2 nd half Autumn term	Tuesday 31 st October 2023 – Friday 22 nd December 2023	£8.00
1 st half Spring term	Tuesday 8 th January 2024 – Friday 9 th February 2024	
2 nd half Spring term	Monday 19 th February 2024 - Friday 22 nd March 2024	£5.00
1 st half Summer term	Monday 8 th April 2024 - Friday 24 th May 2024	
2 nd half Summer term	Monday 10 th June 2024 - Tuesday 23 rd July 2024	£7.00
	Total for the year	£39.00

Thank you

Mrs J Wilde & Mr Horan





School times

Nursery

Morning	8:40am – 11:45am
Afternoon	1:15pm – 3:10pm
Fullday	8:40am – 3:10pm
Lunchime	11:30am – 1:00pm

Reception

Start time	8:40am
Lunchtime	12:00 pm – 1:15 pm
End time	3:10pm

When you join us in September you will walk down the school path to bring your child directly to their class door. Here a member of staff will greet you and help your child with their belongings within the classroom to start the day.

At the end of your child's school day please wait outside your child's classroom, where you dropped them off in the morning. A member of staff will dismiss the children safely, one at a time, to their designated adult.

In **January,** the **Reception** children will be required to walk from the school gate to their classroom door independently. There will be school staff positioned down the path to support where needed. Further information will be sent out nearer to the time.





Holiday List 2023/2024

Open	Close	
Monday 4 th September 2023	Friday 20 th October 2023	
HALF T	ERM	
Tuesday 31 st October 2023	Friday 22 nd December 2023	
SPRING		
Monday 8 th January 2024	Friday 9 th February 2024	
HALF T	ERM	
Monday 19 th February 2024	Friday 22 nd March 2024	
SUMMER	 R TERM	
Monday 8 th April 2024	Friday 24 th May 2024	
HALF T	 ERM	
Monday 10 th June 2024	Tuesday 23 rd July 2024	

PUPIL NON CONTACT DAYS

Thursday 31 st August 2023	Bank Holiday Monday 6 th May 2024
Friday 1st September 2023	Wednesday 24 th July 2024
Monday 30 th October 2023	Thursday 25 th July 2024